**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Minutes February 10, 2015**

**Ouachita Parish Health Unit – Community Room**

**Desiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting was called to order and a quorum was met. Prayer was led by Lorraine Reed.

**Adopt Agenda***:* Motion was made by Terri Spence and seconded by Lorraine Reed to adopt.

**Adopt Minutes of January 13:**Motion was made by Terri Spence and seconded by Lorraine Reed to adopt corrected minutes with the changes. Motion was carried by unanimous vote.

**Board Members present:**

Dr. E. H. Baker, Dr. Gene Tarver, Thelma Merrells, Lorraine Reed, Joyce Brazzel, Lekeisha Powell, Melba Sandifer,  Charlie Trimble, Terri Spence, Alisa Lear and Kathy Waxman.

**Ownership Linkage-Recognition of Guests**:  Laura Nettles from Families Helping Families (FHF).

**Northeast Delta HSA staff members**: Dr. Monteic A. Sizer, Executive Director

**BOARD EDUCATION/ ENDS Items for DISCUSSION**

**Upcoming Events/Community Action:**

Laura Nettles of FHF reported a $13 million budget cut to OCDD Baton Rouge budget by DHH and a freeze was put on allotted waivers for the agency. She is asking clients, family members and board members to contact the Joint budget committee before the 20th of February when the budget will be voted on. Laura Nettles was asked to fill out a public comment card to be made part of the public record.

Board member Thelma Merrells announced The Broadway Production Fences is being held at the Monroe Civic Center – Jack Howard show times will be at 2:00 pm and 6:30 pm on Saturday, March 21, 2015.

The Northeast Delta Human Services Authority Public Forum is scheduled for Friday, March 6, 2015 at St. Francis North Hospital, 3421 Medical Park Drive from 9am to 12pm.

**Changes in Programming/ Resources due to Consumer Need/ Financial Restrictions:**

Dr. Sizer expressed that the fiscal 2015-16 budget could be changed when the Governor looks at the budget on February 27, 2015.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

**ED**

Dr. Sizer gave the board a new narrative form of the budget as requested by the board members. The board was pleased with the narrative form of the budget that was presented. Motion was made by Joyce Brazzel and seconded by Charlie Trimble to accept budget and Surveys as presented by ED. He also reported there was not a significant amount of budget cuts to the current fiscal year. Budget by Dr. Sizer expressed that the fiscal 2015-16 budget could be changed when the Governor looks at the budget on February 27, 2015.

**Financial Condition and Activities** - There were several requests from the Board for additional information or changes in information received. Board was asked to list changes on several occasions so NE Delta HSA may provide specifics to ED. Dr. Sizer has expressed willingness to do whatever the Board wishes in the way of these reports, but he wants to be clear about what is needed. A motion was made by Joyce Brazzel and seconded by Terri Spence to accept the reports as presented prior to the meeting.

**Treatment of Consumers –** Dr. Sizer submitted the Consumer Satisfaction Surveys for the 4th quarter to the board members. A motion was made to accept and seconded.

**Input for Strategic Plan-** Kathy Waxman and Dr. E. H. Baker requested ED’s input on the strategic plan.

**BOARD**

**Update on Strategic Plan Initiatives –** Workgroup requested input from Dr. Sizer

**Board Development** – Joyce Brazzel reported board development training on Cultural Awareness which will be presented by Gary Rambin @ the Methodist Children home in Ruston on April 17, 2015 from 10am to 1pm. Dr. Sizer said he might bring representatives from Northeast Delta Human Services Authority and CEU’s will be offered for the training.

**Board Management DELEGATION (ongoing work)**

**Action on Expiration of terms for Board Members –** Dr. Gene Tarver was eligible for another term. We are awaiting response from Morehouse on Chuck Halley’s reappointment.

**Committee Group to link Board Procedure to NEDHSA Grievance Policy** – Michael Shipp to get information to Dr. Sizer.

**Comments on ED Performance-** Alisa Lear requested comments from board members concerning ED performance – due in March and April

**Monitoring – (Problems/concerns) -** The terms of Board members and positions are still available in several parishes that are vacant and need to be filled. We need an updated spreadsheet for Board members’ terms and reminder that reappointments are for 3 years.

**Information Requested by Board –**

**Pending -** Opinion from LA Ethics Board re: annual personal financial submissions and /documentation.

**Next Meeting: March 10, 2015 - Ouachita Parish Health Unit – Community Room 5:30 pm**